

Absences

Students are required to attend all assigned classes unless otherwise excused.

Excusing Absences: Students are held responsible for clearing their absences within two school days after their return. This can be accomplished by:

- A. Bringing a signed note from the parent/guardian excusing the absences.
- B. Parent/guardian calling the Attendance Office (257-7745) or Attendance Hotline (257-7744) to clear the absence.
- C. A doctor's note clearing the absence.

Excessive Excused Absences

When a student has ten or more excused absences in one year, the School Nurse shall be notified.

Failure to Clear Absences

Failure to clear absences may result in lower grades or assignment to Saturday School.

Cell Phone Policy

The availability and use of cell phones in the classroom prohibits students from fully engaging in their schoolwork and compromises the learning environment with unnecessary disruptions. Students may carry and use cell phones for emergency purposes only. The phones must be turned off and out of sight during class time and only be used before and after school, during breaks and lunch. Parents/guardians may contact their student in case of emergency through the main office and students may use the office phone if they need to contact parents during the day. Cell phone use during class time will result in the following consequences:

1st Offense: Cell phone turned in to the office and returned to parent/guardian.

2nd Offense: Cell phone turned in to the office and parent notified. Phone returned only to parent and phone not to be brought back to school the remainder of the semester. Suspension up to three days possible.

Tardy Policy

A student is considered tardy if he/she is not in the assigned place, at the appointed time by each class teacher.

Detention and additional consequences will be assigned in a progressive fashion each semester.

- Tardy 1 – 4 - A list of all tardy students will be generated each day.
- Students will be assigned one lunch detention for each tardy.
 - The students on the tardy list will serve detention the following day. The list will be attached to the bulletin, and posted in classrooms.
 - Parents of students on the list will be contacted via the automated notification system.
- Tardy 4 - The Vice Principal will contact parents of students who have accumulated four tardies and warn that consequences will increase with the fifth tardy.
- Tardy 5 – 6 - The student will be assigned one lunch detention plus one Saturday School.
- Tardy 7 - The student will be assigned one lunch detention, one Saturday School, and be suspended (off-campus or in-house) for one day.
- Tardy 8 - The student will be assigned one lunch detention, plus additional consequences (possible SARB referral) determined by the administration.
- If a student does not attend or is late to an assigned detention for any reason he/she will automatically be assigned detention for the following two days.
 - The lunch detention will be held in Mr. Boyes Agriculture classroom.
 - Lunch detention will be held according to the following schedule:
Mondays – 12:50 PM – 1:16 PM Tuesdays thru Fridays 1:05 PM – 1:30 PM
 - Students may bring their own lunch or purchase a lunch in the cafeteria. A designated line will be provided to assure that students will arrive to detention on time.
 - Students may bring reading material or classroom assignments to detention, but there will be no talking allowed.
 - The use of electronic devices (cell phones, I- pods, etc.) will be prohibited.